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May 13, 2020

To our shareholders:

Toshiya Takeuchi  
President and Representative Director  
**TAKEUCHI MFG. CO., LTD.**  
205, Uwadaira, Sakaki-machi,  
Hanishina-gun, Nagano

## Notice of Changes in the Venue and Time for the 58<sup>th</sup> Annual General Meeting of Shareholders

TAKEUCHI MFG. CO., LTD. (the “Company”) is planning to hold the 58th Annual General Meeting of Shareholders on Thursday, May 28, 2020. However, there is a possibility that the venue where we plan to hold the meeting will not be available due to the spread of COVID-19. In this situation, the Company has decided to change the venue and time for the meeting as follows.

### 1. Date and Time

(After the change) Thursday, May 28, 2020,  
at 11:00 a.m. (JST) (Reception opens at 10:15 a.m.)

(Before the change) Thursday, May 28, 2020,  
at 10:00 a.m. (JST) (Reception opens at 9:15 a.m.)  
\* The meeting will start one hour later than the original time.

### 2. Venue

(After the change) Takeuchi Mfg. Co., Ltd. Home office 3rd floor cafeteria  
Uwadaira 205, Sakaki-machi, Hanishina-gun, Nagano

(Before the change) Small Hall, Santomyuze (Ueda Performing Arts & Cultural Center)  
3-15-15, Tenjin, Ueda-shi, Nagano

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